

Major Use Permit: STANDARD APPLICATION

*Wireless Facilities have Separate Requirement Sheet

		FEES*	INITIAL DEPOSIT*	FEE CODE
DPLU PLANNING			\$3,060	4900
DPLU ENVIRONMENTAL			\$5,340	4900
DPW ENGINEERING			\$1,975	
DPW INITIAL STUDY REVIEW			\$2,890	
STORMWATER			\$1,425	
DEH	SEPTIC/WELL		\$1,250	
	SEWER		\$1,250	
DPR		\$271		
INITIAL DEPOSIT				
\$16,211				

VIOLATION FEE \$1,000

* **See Website:** <http://www.sdcounty.ca.gov/dplu/cost-schedule-info.html> **for average processing costs.**

NEW: Use our [Discretionary Permit Cost Guide](#) to get an idea of how much the County portion of your project may cost.

- Please read and follow instructions Step by Step!! -

Step 1:

All forms/plans listed under **(Step 1)** must be completed, signed, scanned and saved as "pdf" files, then **submitted on CD's**. The forms have "Data Entry Form Fields" and can be completed and saved on your computer.

- Plot Plan
- Resource Protection Study
- [126 Acknowledgement of Filing Fees and Deposits](#)
- [299 Supplemental Public Notice Certification](#)
- [305 Ownership Disclosure](#)
- [320 Evidence of Legal Parcel \(and any deeds\)](#)
- [346S Supplemental Application Form](#)
- [367 \(AEIS\) Application for an Environmental Initial Study](#)
- [394 Preliminary Floodplain Evaluation Form](#)
- [399F Fire Availability Form](#)
- [399S Sewer Availability Form](#)
- [399SC School Availability Form](#)
- [399W Water Availability Form](#)
- [514 Public Notice Certification](#)
- [524 Vicinity Map/Project Summary](#)
- [580 Hazardous Waste/Substance Verification Form](#)
- [581 Plan Check Pre-Application Notice](#)
- [LUEG-SW Stormwater Intake Form for Development Projects](#)

Step 2:

In addition to the electronic copies on CD, all forms/plans listed under (Step 2) must be completed, signed and submitted as Hardcopies.

- Plot Plans: **Seven (7) hard copies;**
 - If in Alpine CPG area, **Eight (8) hard copies,**
 - If in the (USDRIP) River Way Specific Plan, **Ten (10) hard copies.**
- [346 Discretionary Permit Application Form](#): **One (1) hard copy.**
- [346S Supplemental Application Form](#): **One (1) hard copy.**
- [404 Landscape Documentation Package Checklist](#): **One (1) hard copy.**
- [524 Vicinity Map/Project Summary](#): **One (1) hard copy.**
- [LUEG-SW Stormwater Intake Form for Development Projects](#): **One (1) hard copy.**
- Public Notice package (see [DPLU-313](#) for details)
 - a. One (1) set of gummed labels on 8½" x 11" sheets containing the names and addresses of all property owners.
 - b. One (1) set of stamped (**with USPS Forever Stamps**) and addressed envelopes (4¼" x 9½" business size) for each property owner on the list.

All forms listed below are informational only and shall not be submitted.

These are available at: [DPLU Zoning Forms.](#)

247	Fish and Game Fees
298	Supplemental Public Notice Procedure
313	Major Use Permit Applicant's Guide
374	Resource Protection Study
515	Public Notice Procedure
516	Public Notice Applicant's Guide
906	Signature Requirements
ZC013	Determination of Legal Parcel
ZC019	Grading Plan Handout
ZC034	Preliminary Grading Plans Guidelines
ZC001	Defense and Indemnification Agreement

**This application requires an appointment to submit.
To schedule or cancel an appointment please call (858) 694-2262.**

NOTES:

1. Save **each** whole Study, Report, Plot Plan, Map, etc., **as a single PDF file on CD(s).** Save as many PDF files as possible on each CD. Provide two (2) copies of each CD.
2. **Plot plans are to be stapled together in sets and folded to 8½" x 11" with the lower right-hand corner exposed.**
3. For Heliports/Airports provide additional information, see [DPLU-509](#).
4. Fees may be waived for some mobile home park. (See Zoning Ordinance Section 7602.d.3. & 4.).

5. Give applicant DPLU-319 (Notice of Application Form) and DPLU-382 (Flagging Procedure for Projects.)
6. A Major Pre-Application Meeting is MANDATORY prior to the submittal of this application.
7. At INTAKE: One (1) copy of the Major Pre-Application letter from DPLU or; One (1) copy of the form waiving the Major Pre-Application Meeting MUST be submitted by the applicant.
(Techs: Check KIVA to be sure the applicant has completed a Major Pre-Application Meeting. If not, we cannot accept the submittal).
8. Inform applicant that project goes to local Community Planning Group and/or Design Review Board for recommendation.
9. Use the same PROJECT # (not case #) as the Major Pre-Application when entering this application into KIVA.
10. Indicate legal lot status in KIVA under comments and note on DPLU-346.